

Guide to Requesting DACA Renewal

Congratulations! Your DACA Renewal forms are attached. Follow these **5 Steps** carefully before sending the application. Do NOT sign or send forms with mistakes.

STEP 1 – FIND OUT WHEN TO APPLY

The best time to apply for DACA Renewal is 4 to 5 months before your DACA expires. Look at your work permit to see when it expires. To sign up for a reminder on when to apply, go to www.dacarenewal.org.

STEP 2 – REVIEW AND SIGN YOUR APPLICATION

Carefully review the forms. Make sure all of the answers are true. Fix any errors. If possible, compare it to your last DACA application to be sure both applications have the right answers. Note that the Parts for "Initial Requests Only" are blank because Renewals don't have to answer those questions. Other parts need to be completed by hand.

This is a list of where to sign and date the forms:

- On Form I-821D, Page 5, Part 5, Question 2.a.
- On Form I-821D, on Page 7, Part 8, Question 6.a. *if you used this page.*
- On Form I-765, in the section that says "Your Certification."
- If a person helped you fill out the forms, that person must sign Form I-821D, Page 6, Part 7, Question 7.a. and the bottom of the Form I-765.
- If a person interpreted for you, that person must sign Form I-821D, Page 6, Part 6, Question 6.a.

STEP 3 - PUT TOGETHER YOUR COMPLETE DACA RENEWAL PACKET

This is a list of what to include in the packet:

- A completed and signed Form I-821D
- A completed and signed Form I-765
- A completed Form I-765WS
- A completed Form G-1145 (*optional*)
- 2 passport-style photographs of you taken within the last 30 days. Put them in a small plastic bag and paperclip them to your application.
 - Write your name and 9-digit Alien Registration Number lightly on the back [find the "USCIS#" on your work permit]
- A copy of your work permit (front and back)
- A \$465 check or money order, payable to U.S. Department of Homeland Security
 - You do not need to pay \$465 if you received a fee exemption from the government.
- If you traveled outside of the United States after you got DACA*, a copy of your advance parole authorization form, Form I-512L, or paperwork you received when you returned to the United States. This is not required, but may speed up your case.

STEP 4 – SCAN OR PHOTOCOPY YOUR COMPLETE DACA RENEWAL PACKET

Scan or photocopy your entire DACA Renewal packet, including the check or money order. Keep it in a safe place.

STEP 5 – SEND YOUR APPLICATION TO THE RIGHT ADDRESS

Go to this website to find out where to send your application: <http://www.uscis.gov/i-821d-addresses>.

The address to mail your application depends on where you live and whether you use the U.S. Postal Service or a private company to send your application. Select a delivery option that tracks your package.

If you need legal help, go to www.WeOwnTheDream.org/legalhelp. Meet with an immigration lawyer or BIA accredited representative (“BIA rep”) to find out if you’re eligible for something better than DACA, like a green card.

Find more information about DACA Renewal eligibility on the government website at www.uscis.gov/childhoodarrivals.

Do not send this guide with your request.